



Tinui School Enrolment Pack



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STUDENT DETAIL

SURNAME.....

FIRST NAMES.....

Date of Birth..... Birth Certificate Yes/No

Date of Admission..... Previous Class Year Level

Level.....

Previous School.....

CAREGIVER DETAIL

Father's Name.....

Home Address.....

Occupation.....

Landline Phone No.....

Mobile.....

Email Address.....

Mother's Name.....

Occupation.....

Landline Phone No.....

Mobile.....

Home Address (If different to father's address)

.....

Email Address.....

EMERGENCY CONTACT DETAIL

Emergency Contact Name

Relationship to child.....

Landline Phone No.....

Mobile.....

MEDICAL AND DENTAL

Doctor..... Phone No.....

To attend Dental Clinic: Yes/No

Dentist: Phone No.....

Immunisations: Complete/Incomplete/Don't Know Certificate Produced Yes/No

Health, allergies etc.....

Sight..... Hearing.....

Speech.....

EARLY CHILDHOOD HISTORY

Early Childhood Education: Yes/No

Attended: (circle one) Playgroup/Playcentre/Kohanga Reo/Kindergarten/Pacific Islands EC Group

Ethnic Group Child Relates to..... Iwi.....

Other Information (Hobbies, interests, court orders, information offered by caregiver)

Names of family likely to be attending this school in future:

1..... Birthdate.....

2..... Birthdate.....

DECLARATION

I understand that the school will take action on my behalf in case of sudden illness or injury and I agree to abide by school policies and pay all stationery and activity fees.

Parents of children at Tinui School will support the Board of Trustees in maintaining a high standard of discipline within the School encouraging all children to act responsibly.

I also agree to my child attending class trips and school sports events, occurring outside the school grounds providing the following conditions are met.

- The activity is taking place inside normal hours of a school day.
- The activity is taking place within the Wairarapa.
- The activity will be conducted according to the guidelines in the Tinui School Education Outside the Classroom Policy. (can be viewed on the Tinui School School Docs site)
- Parents will be notified of any costs involved, before the activity takes place.
- Transport will be by bus, private car or on foot within 1.6km of the school. Private cars will have car seats where applicable and seatbelts for all passengers and have a current warrant of fitness and registration.

I retain the right to withdraw this permission at any time.

Signature of parent/guardian.....Date.....

Permission to Publish Student Work, Images and Details

As technology is a more widely used form of communication with parents and the wider community, we must be aware also of the privacy factors of everyone and especially keep the best interest of the students in mind. Please read this page carefully as it includes information about safety and security issues associated with privacy. Indicate your preference with regards to the sharing of your child's personal information.

Please complete and sign the form and return this form to the school office. You are welcome to contact the School to discuss this Privacy Agreement if you wish. In the interest of safety and security Tinui School requires parent permission for the publishing of student's names or photographs on all school publications whether it is our own website, Facebook page, newsletters, Or material published about the school by outside organisations. We believe it is important to celebrate children's achievement, but are aware of the potential risks when such personal information or material is published on a global information system such as the Internet. Any work that the student creates is owned by them and protected under the Copyright Act 1994. We will share, if given permission, no more than a student's name and/or photograph via the newsletter, the wider online community via the school website or outside media publications.

Please indicate your wishes by circling Yes or No below:

I give permission for my child's name and/or photograph to appear in school publications such as:

Yes	No	Newsletter
Yes	No	Website
Yes	No	Facebook page

I give permission for my child's name and/or photograph to appear in:

Yes	No	Newspaper articles or television programmes about Tinui School
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Child's Name:

Parent/Legal Guardian/Caregiver (please circle which term is applicable)

Name:

Signature:

Date:

NOTE: Please ensure that you have discussed this with your child and that he/she understands the importance of Privacy and cyber safety issues surrounding the use of online material as per the Tinui School Digital Citizenship Guidelines and ICT responsible use agreement.

ICT Responsible Use Agreement for Students

Introduction

Tinui School believes in a Digital Citizenship model for supporting safe and responsible use of the internet in teaching and learning. An important part of this is that we are able to show others what that responsible use looks like while we are using technology in our learning.

We think a good digital citizen is someone who;

- is a confident and capable user of ICT
- will use ICT for learning as well as other activities
- will think carefully about whether the information they see online is true
- will be able to speak the language of digital technologies
- understands that they may experience problems when using technology but can deal with them
- will always use ICT to communicate with others in positive ways
- will be honest and fair in all of their actions using ICT
- will always respect people's privacy and freedom of speech online
- will help others to become a better digital citizen

Because we know this is important for us all, we ask everyone, the staff, students and volunteers working at the school to agree to use the internet and other technologies in a safe and responsible way by following the rules laid out in a Responsible Use Agreement like this one.

If someone cannot agree to act responsibly, or the things that they do mean that other people are being harmed, then we might stop them from using the internet or other technology at school.

Responsible ICT Use Agreement Tinui School Students

When using information & communication technologies (ICT) at Tinui School I will always be a good digital citizen. This means that I;

- **Will be a confident and capable user of ICT.**

I know what I do and do not understand about the technologies that I use. I will get help where I need it.

- **Will use ICT for learning as well as other activities.**

I understand that technology can help me to learn. I also know it can also be used to talk to people, to buy and sell things and to have my opinion heard. I know when and where it is OK to do each one.

- **Will think carefully about whether the information I see online is true.**

I know that it is easy to put information online. This means that what I see is not always right. I will always check to make sure the information is real before I use it.

- **Will be able to speak the language of digital technologies.**

When people talk online the things they say can be quite different from a conversation they might have if they were sitting next to each other. I know that I must try to understand what people are saying before I react to them. If I am not sure, I can ask them or someone else to explain.

- **Understand that I may experience problems when I use technology but that I will learn to deal with them.**

I understand that there will be times when technology may not work as I expected it to, or that people may be mean or unkind to me online. When these things happen, I know that there are ways I can deal with it. I also know there are people I can go to, to get help if I don't know what to do next.

- **Will always use ICT to communicate with others in positive, meaningful ways.**

I will always talk politely and with respect to people online. I know that it is possible to bully or hurt people with what I say and do on the internet. I will think about the effect that my actions have on other people.

- **Will be honest and fair in all of my actions using ICT.**

I will never do anything online that I know will hurt anyone. I will make sure what I do is not against the law. I will make sure that my actions don't break the rules of the websites that I use. When I am not sure about what I am doing I will ask for help.

- **Will always respect people's privacy and freedom of speech online.**

I understand that some information is private. I will be careful when using full names, birthdays, addresses and photos of other people and of my own. I also know that I will not always agree with what people say online but that does not mean that I can stop them or use it as an excuse to be unkind to them.

- **Will help others to become a better digital citizen.**

Being a good digital citizen is something that we all have to work at. If I know that my friends are having problems online, I will try to help them. If I see that someone is being unfairly treated online then I will speak up rather than just watch it happen.

Student Declaration

I understand that these guidelines for responsible use are to be followed when using any technology whilst at school or whilst on any school activity. I am aware that this may include the use of a device that the school does not own. I understand that if I breach this responsible use agreement, I may lose access to school ICT services including the use of the internet, on school owned devices or any personally owned device used at school.

Student Name:

Student Signature:

Date:

Parent Declaration

I understand that our school is supporting students as they learn the skills required to become successful digital citizens. Our school defines a digital citizen as someone who;

- is a confident and capable user of ICT
- uses technologies to participate in educational, cultural, and economic activities
- uses and develops critical thinking skills in cyberspace
- is literate in the language, symbols, and texts of digital technologies
- is aware of ICT challenges and can manage them effectively
- uses ICT to relate to others in positive, meaningful ways
- demonstrates honesty and integrity in their use of ICT
- respects the concepts of privacy and freedom of speech in a digital world
- contributes and actively promotes the values of digital citizenship

I understand that our school has a policy and associated procedures* which outlines the schools digital citizenship approach and how this supports teaching and learning.

*These documents are available at tinui.schooldocs.co.nz.

I understand that the school provides access to the internet and other communications technologies because it believes that they enhance the teaching and learning process.

I understand that the school encourages responsible behaviour by students when using technology to help protect themselves and each other from experiencing harm online. I am aware that this "Responsible Use Agreement" is part of that, and that it encourages students to consider how their actions can affect themselves and those around them.

I have read the student declaration and have talked with my child about what it means to them. I am happy that my child understands what this means, and that they are capable of working within the guidelines.

I am aware that students can experience challenges when using technology, but that the school makes every effort to support students to manage those challenges effectively. I understand that by learning to deal with them in a safe environment with the appropriate support they will be better prepared to deal with those challenges in the future.

If I have questions or concerns about the way in which technology is being used by my child at school, I know the school is happy to discuss this with me, and I am aware that I am welcome to do this at any time.

Parent / Caregiver Name:

Signed:

Date:

BUS TRANSPORT CODE OF CONDUCT

My family and I understand and accept the following school bus rules.

- I will:**
- sit down quietly in my seat
 - put my bag on the floor or on my knees
 - wear my seatbelt, if there is one, and stay in my seat while the bus is moving
 - wait until the bus stops before I leave my seat
 - walk quietly from the bus when I get off.

- I will not:**
- throw anything out of the windows
 - eat or drink on the bus
 - distract the driver while the bus is moving
 - be disruptive or annoying to other passengers.

If I have a concern, I will tell the bus monitor or bus driver.

If I misbehave on the bus, the bus monitor/bus driver may report it, and I may be shifted to a different seat on the bus, or excluded from travelling on the bus for either a set time or indefinitely.

STUDENT NAME

PARENT NAME

Signature

Signature

Date / /

Date / /

EMERGENCY PICK UP CONSENT

Parent / Caregiver names Name(s).....

IN THE EVENT OF AN EMERGENCY which requires the school to be closed, we may need to contact you and or your child / children may have to be picked up by someone you trust.

It may be impossible to contact the school or for the school to contact you so we may need to send your children home with one of the people listed below.

We will not send your child / children home with people other than those you have listed below but they may go with a member of the teaching staff if the Tinui hall has to be evacuated.

The hall is the local civil defense post but they are unlikely to keep people overnight.

Your child / children's names	Rm	Your address	HOME PHONE	
			CELL PHONE	

I GIVE PERMISSION FOR THE FOLLOWING PEOPLE TO PICK UP MY CHILDREN IN THE EVENT OF AN EMERGENCY.

Name:	Relationship:	Address:	Phone contact: home and cellular

Parent / Caregiver Name:.....Signed.....Date.....

Fonterra Milk for Schools Participation Form

Dear Parent/Guardian,

We're pleased to let you know our school participates in the Fonterra Milk for Schools programme. This means we provide Anchor Lite UHT milk to our students as part of our school day.

The Fonterra Milk for Schools programme is all about growing healthy children. The natural nutrition of milk gives children calcium for building bones and nutrients they need for sustained energy, concentration and learning in the classroom. It is about creating healthy habits and teaching our students to have something nutritious throughout their day. There is also a comprehensive recycling component to the programme which means our school participates in a nationwide recycling initiative.

Your child's participation in the Fonterra Milk for Schools programme is voluntary, so if you would not like us to provide your child with the milk, please complete and return the form below.

For further information about the Fonterra Milk for Schools programme please visit www.fonterramilkforschools.com, or contact our school office.

Principal's name

Child's First name: _____

Child's Surname: _____

Child's Room # _____

- ☐ I would not like my child to participate in Fonterra Milk for Schools.
- ☐ My child has a dairy intolerance and/or allergy and cannot participate.

